

18 October 2018

Dear parent/carer

BTEC Animal Care Assessment Schedule 2018-19

Please find included with this letter the BTEC Animal care assessment schedule for the academic year 2018-20. Your son/daughter has to complete a number assignments this year and I need to make you aware of the national rules and regulations surrounding submitting work for a BTEC:

1). **A student must hand the assignment in by the assessment deadline** (see attached document). Failure to do so will mean that whilst the assignment can be marked, it cannot be returned to the learner for a second and final resubmission if the first submission does not meet the assessment requirements. This means that your son/daughter may well fail to score any points for this unit of work which will result in them failing to meet the threshold for a Pass Grade (Level 2, Grade 5 equivalent) in their BTEC Animal Care.

2). Assuming the assessment deadline for submission has been met, **students can only attempt each assignment twice**. If they fail to meet the Level 2 grade a second time, then they will either score a Level 1 grade (equivalent to a GCSE Grade 3) or they will fail the unit completely. Either scenario will have a large impact on their final grade in this course.

If you son/daughter is very unwell and will not be in school to hand their assignment in on the given deadline then you will need to make alternative arrangements to get the assignment into school. The only exception to this rule is if a child is for example hospitalised and written evidence is produced where an extension can then be agreed. Please remember these are national BTEC rules and not Fairfield rules. We have to abide by them in order to be able to award BTEC qualifications to our students. **Please note that the first assignment deadline is November 12th.**

I will be requesting appointments with all parents/carers of BTEC students for the parents' surgery on **Monday 6th December** and I would be grateful if you could keep this date free. In the meantime if you have any queries or concerns, please do not hesitate to contact me directly

Yours sincerely

Mr. Nathan Jarrold
Teacher of Animal Care

