



Peterchurch, Herefordshire, HR2 0SG | 01981 550231 | admin@fairfield.hereford.sch.uk | Head Teacher: Mr Paul Jennings

Attendance Learning Manager
HC06 £14.59 - £16.62 depending on experience (Pending pay rise)
8.30am – 4pm Monday – Friday
Required September 2026

We are seeking a dedicated Attendance Learning Manager to join our outstanding Safeguarding Team. This rewarding role is central to supporting student wellbeing and educational success, working closely with students, families, and staff to promote excellent attendance and achieve attendance levels of 95% or above.

As the main point of contact for school absences, you will ensure attendance records are accurate, up to date, and effectively monitored throughout the day. Working as part of the Safeguarding Team, you will play a vital role in identifying and addressing attendance concerns, carrying out key attendance procedures, welfare checks, and work with families and lead initiatives to improve attendance.

This is an excellent opportunity to join a team dedicated to ensuring every student receives the support they need to thrive. If you are a proactive and compassionate individual with a strong commitment to safeguarding, inclusion, and student success, we would be delighted to hear from you.

Please visit our website www.fairfield.hereford.sch.uk to find out more about our outstanding school and to download an application pack. Please ensure your application makes clear how your experience to date will support you in making a success of this post, and what qualities, skills and experience you hope to bring to it.

This post is subject to full enhanced DBS clearance. Fairfield is committed to safeguarding young people and ensuring the wellbeing of everyone in our school community. It is an offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children.

Closing date for applications: **Friday 3rd July 2026**
Interviews to be held the following week.



Company Registration Number: 8936256