



**FAIRFIELD  
HIGH SCHOOL**

Peterchurch, Herefordshire, HR2 0SG | 01981 550231 | admin@fairfield.hereford.sch.uk | Head Teacher: Mr Paul Jennings

**MEDICAL CONDITIONS INFORMATION**

**Parental consent for the organisation to administer medication for long term conditions  
Staff will not give your child any medication unless you complete, sign and return this form.**

**Details of young person**

Surname.....Forename.....

Address.....

Condition or illness .....

Allergies .....

**If you require you child to take any long term medication during school hours please state the:**

Name or type of medication (as described on the container).....

How long is your child required to take this medication? .....

Date dispensed.....

Full directions for use

Dosage and method.....

Timing and frequency.....

Special precautions.....

**Self-administration YES/NO**

**Care Plan attached YES/NO**

Procedure to be taken in an emergency.....

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**Parents/carers are responsible for ensuring that the school has the most up to date Care Plan and for informing school of any changes in the child’s condition, medication or Care Plan.**

**Parents/Carers are responsible for ensuring that any medication kept in school is in date and that spares are available if needed.**

Signature Parent/Carer.....Date.....

### PRIVACY NOTICE

Fairfield High School is the Data Controller under data protection law and will process personal data as set out in the above form. The legal basis for processing this data is your consent, which can be withdrawn at any time by contacting [kedwards@gvsc.org.uk](mailto:kedwards@gvsc.org.uk) . Your data and your child’s data will be kept in a secure manner in line with the School’s retention policy. The information you provide will only be used for the stated purpose.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner’s Office <https://ico.org.uk/>

Further information about the processing of your data can be found on our website at <http://www.fairfield.hereford.sch.uk/wp-content/uploads/2018/07/Privacy-Notice-GDPR.pdf> You can contact the school’s Data Protection Officer Ms Samantha Smith at [igschools@herefordshire.gov.uk](mailto:igschools@herefordshire.gov.uk) 01432 260282

