



Peterchurch, Herefordshire HR2 0SG | 01981 550 231 | admin@fairfield.hereford.sch.uk | Head Teacher: Mrs S L Gaston

30 November 2021

Dear Parents and Carers

Y10 Parents and Carers Evening – online - 9th December 4.30pm – 6.30pm

Your child has been given an appointment sheet today for the online parents evening on Thursday 9th December, 4.30pm – 6.30pm. We have decided that due to the current climate of uncertainty regarding COVID that next Thursday's Parents' Evening will take place virtually. We realise this may be disappointing but with the heightened Covid measures being reinstated by the Government, we feel this is the only responsible thing to do.

The appointments will be on the Google Meet platform and the code to use will be the **teacher's initials followed by the time of the appointment**, which uses the 24 hour clock. For example, an appointment with me, Ms Conway, at 1640 would use the Google Meet Code **JEC1640** (note there are no gaps between the initials and the time). Google Meet should be signed into **using your child's school account** and works best through the Google Chrome browser.

Your child will make a record of this code when they make the appointment with their teacher so you should not need to worry about it. Your child should be present at the meeting not least because they are very familiar with the technology, but more importantly, will be able to take on board the teacher feedback directly.

There are a limited number of appointments available for each teacher, and staff have been asked to prioritise those students with whom they have concerns or who are currently 2 or more grades from their target. If your child is told that the teacher does not need to see them/you, then take that as a good sign! If you would still like some feedback on how your child is getting on, please contact the teacher via the admin email admin@gvsc.org.uk

The appointment will last for 5 minutes, and staff will have to strictly adhere to these timings in order to ensure that all appointments are kept to time. If you are late for your appointment, your minutes are necessarily reduced! Furthermore, please do not be offended if staff have to bring the appointment to an apparently abrupt close. Our experience so far with online parents/carers' evenings is that 5 minutes is sufficient to cover everything with your child's teachers but should you require more detail, staff can arrange to email you at a later date.

Should you have any technical queries regarding the evening, please contact Mr Waterhouse at swaterhouse@gvsc.org.uk If you have any other queries, please contact me via the admin email.

We look forward to seeing you – even if it is only virtually – on the evening.

Yours faithfully

Jayne Conway
Deputy Head